# Future: English for Results

**Correlations to** 

EL Civics Civic Objectives Funded by WIOA 243 Funds in PY 2017-18



## **EL Civics Objective #3**

Develop a business plan for a small business in order to participate in the economic growth of the community

## **EL Civics Objective #11**

Research and describe the cultural backgrounds that reflect the local cross-cultural society and that may present a barrier to civic participation

11-1 Write and/or report personal information: name, place of birth, and native language, etc. (See CASAS 0.2, 0.2.1, 0.2.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 1    | 1      | 8-9         |
| TE/SB              | Intro | 1    | 2      | 10-11       |
| TE/SB              | Intro | 1    | 7      | 20-21       |
| TE/SB              | Intro | 2    | 5      | 36-37       |
| TE/SB              | 1     | 1    | 2      | 8-9         |
| TE/SB              | 1     | 1    | 3      | 10-11       |
| TE/SB              | 2     | 1    | 4      | 12-13       |
| TE/SB              | 3     | 1    | 3      | 11          |
| TE/SB              | 4     | 1    | 6      | 17          |

11-2 Ask questions about cultural information (See CASAS 2.7.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 1    | 8      | 22-23       |
| TE/SB              | Intro | 2    | 7      | 40-41       |
| TE/SB              | Intro | 3    | 6      | 56-57       |
| TE/SB              | Intro | 4    | 7      | 74-75       |
| TE/SB              | Intro | 5    | 6      | 90-91       |
| TE/SB              | Intro | 6    | 7      | 108-109     |
| TE/SB              | Intro | 7    | 6      | 124-125     |
| TE/SB              | Intro | 8    | 8      | 140-141     |
| TE/SB              | Intro | 9    | 6      | 156-157     |
| TE/SB              | 1     | 1    | 6      | 16-17       |
| TE/SB              | 2     | 1    | 8      | 20-21       |

| TE/SB | 2 | 4 | 7 | 78-79 |
|-------|---|---|---|-------|

## 11-3 Interview classmates about cultural information (See CASAS 2.7.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 1    | 8      | 22-23       |
| TE/SB              | Intro | 2    | 7      | 40-41       |
| TE/SB              | Intro | 3    | 6      | 56-57       |
| TE/SB              | Intro | 4    | 7      | 74-75       |
| TE/SB              | Intro | 5    | 6      | 90-91       |
| TE/SB              | Intro | 6    | 7      | 108-109     |
| TE/SB              | Intro | 7    | 6      | 124-125     |
| TE/SB              | Intro | 8    | 8      | 140-141     |
| TE/SB              | Intro | 9    | 6      | 156-157     |
| TE/SB              | 2     | 1    | 8      | 20-21       |

## 11-4 Identify classmates' countries of origin on a map (See CASAS 2.7.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 1    | 1      | 8-9         |
| TE/SB              | 3     | 1    | 1      | 6-7         |

## 11-5 Read stories about different cultures (See CASAS 2.7.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 1    | 8      | 22-23       |
| TE/SB              | Intro | 2    | 7      | 40-41       |
| TE/SB              | Intro | 3    | 6      | 56-57       |
| TE/SB              | Intro | 4    | 7      | 74-75       |
| TE/SB              | Intro | 5    | 6      | 90-91       |
| TE/SB              | Intro | 6    | 7      | 108-109     |
| TE/SB              | Intro | 7    | 6      | 124-125     |
| TE/SB              | Intro | 8    | 8      | 140-141     |

| TE/SB | Intro | 9 | 6 | 156-157 |
|-------|-------|---|---|---------|

## 11-8 Report orally or in writing about one's cultural background (See CASAS 2.7.2, 2.7.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 1    | 8      | 22-23       |
| TE/SB              | Intro | 2    | 7      | 40-41       |
| TE/SB              | Intro | 3    | 6      | 56-57       |
| TE/SB              | Intro | 4    | 7      | 74-75       |
| TE/SB              | Intro | 5    | 6      | 90-91       |
| TE/SB              | Intro | 6    | 7      | 108-109     |
| TE/SB              | Intro | 7    | 6      | 124-125     |
| TE/SB              | Intro | 8    | 8      | 140-141     |
| TE/SB              | Intro | 9    | 6      | 156-157     |
| TE/SB              | 2     | 1    | 8      | 20-21       |
| TE/SB              | 3     | 1    | 5      | 15-16       |

#### 11-9 Interview someone regarding his/her cultural background; report orally or in writing about that person (See CASAS 0.2, 0.1.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 1    | 8      | 22-23       |

## 11-10 Ask questions of student speakers regarding cultural issues and take notes (See CASAS 0.2, 0.2.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 1    | 8      | 22-23       |
| TE/SB              | 3     | 1    | 5      | 15-16       |

# **11-12** Read and talk about history of race relations (and other issues) in the U.S.A and in students' home countries (See CASAS 2.7.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 1    | 4      | 72-73       |

**11-13** Research and describe to others how different cultures resolve various issues: (e.g., childcare, elder care, and/or the environment). (See CASAS 2.7.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 1    | 4      | 72-73       |
| TE/SB              | 4     | 8    | 4      | 152         |
| TE/SB              | 4     | 11   | 9      | 222-223     |
| TE/SB              | 5     | 3    | 4      | 53          |
| TE/SB              | 5     | 8    | 9      | 162-163     |

**11-15** Search the Internet or other resource to find local or regional information (employment, statistics, and maps) that relates to cross-cultural and/or societal issues (See CASAS 4.5, 4.5.2, 4.5.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 2    | 1      | 26-27       |

#### **EL Civics Objective # 13**

Interact with educational institutions including schools for children and schools or agencies with programs for adult learners

13-1 Using a map, find essential physical locations on a school campus, at a district office, etc. (See CASAS 2.5.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 2    | 4      | 34-35       |
| TE/SB              | 1     | 3    | 7      | 59          |

**13-2** Interact orally with school personnel (such as a child's teacher, one's own teacher, or a school counselor) in a conference, at an open house, on the telephone, etc. (See CASAS 2.5.5, 0.1.5, 8.3.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 9    | 3      | 171         |
| TE/SB              | 2     | 9    | 4      | 172-173     |
| TE/SB              | 2     | 9    | 5      | 174-175     |
| TE/SB              | 4     | 9    | 1      | 166-167     |

# **13-3** Read and write school correspondence with content such as excusing an absence or relating problems, stating issues etc. (See CASAS 2.5.5, 0.2.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 3    | 1      | 47          |
| TE/SB              | 3     | 3    | 8      | 58-59       |
| TE/SB              | 4     | 9    | 3      | 170-171     |
| TE/SB              | 4     | 9    | 4      | 172-173     |

# **13-5** Label pictures, identify vocabulary, and/or describe some things that adult learners can do to help their children or themselves be successful learners (See CASAS 7.4.1, 3.5.7)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 2    | 6      | 38-39       |
| TE/SB              | 1     | 3    | 4      | 52-53       |
| TE/SB              | 3     | 3    | 2      | 48-49       |
| TE/SB              | 3     | 3    | 3      | 50-51       |
| TE/SB              | 3     | 3    | 9      | 60-61       |

## 13-6 List children's names and birthdates (See CASAS 0.2.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 4    | 9      | 82          |

#### 13-7 List the names of teachers, classroom numbers, and school name and phone number (See CASAS 2.2.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 5    | 6      | 96-97       |

## 13-8 Demonstrate the ability to call the school and report an absence (See CASAS 2.1.7, 2.1.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 9    | 4      | 172-173     |

#### 13-10 Fill out a school form such as a registration form or permission slip (See CASAS 2.5.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 2    | 5      | 36-37       |

## **EL Civics Objective #14**

Identify educational opportunities and research education/training required to achieve a personal goal

14-2 Research educational opportunities and resources using the internet or other resources (See CASAS 4.1.4, 7.4.4, 2.5.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 5    | 5      | 94-95       |

**14-3** Identify jobs of interest and the education/training required (See CASAS 4.1.8, 4.4.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 3      | 198-199     |
| TE/SB              | 3     | 8    | 4      | 152-153     |
| TE/SB              | 3     | 8    | 7      | 158-159     |
| TE/SB              | 4     | 2    | 5      | 34-35       |
| TE/SB              | 5     | 1    | 1      | 7           |
| TE/SB              | 5     | 1    | 4      | 12-13       |

**14-4** Identify and/or research education/training providers available in the local community, such as local adult schools, community colleges, and Regional Occupational Programs (ROPs). Present findings of special interest to class (See CASAS 4.4.5, 2.5.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 5    | 5      | 94-95       |
| TE/SB              | 5     | 5    | 6      | 96-97       |

14-5 Read, analyze, and complete school admission applications (See CASAS 4.1.4, 0.2.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 9    | 4      | 173         |
| TE/SB              | 4     | 1    | 6      | 17          |

**14-6** Identify a personal goal and determine appropriate steps to achieve it. Report goal and describe appropriate steps to achieve it orally or in writing (See CASAS 4.4.5, 7.1.1, 7.1.2, 7.1.3, 7.1.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 2    | 1      | 26-27       |
| TE/SB              | 3     | 2    | 3      | 30-31       |
| TE/SB              | 3     | 2    | 7      | 38-39       |
| TE/SB              | 3     | 2    | 8      | 40-41       |
| TE/SB              | 4     | 2    | 1      | 26-27       |
| TE/SB              | 5     | 1    | 5      | 14-15       |
| TE/SB              | 5     | 1    | 6      | 16-17       |
| TE/SB              | 5     | 1    | 7      | 18-19       |

14-7 Request school admission applications from two or more educational institutions (See CASAS 2.8.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 9    | 4      | 173         |
| TE/SB              | 4     | 1    | 6      | 17          |

#### **EL Civics Objective # 23**

Access and use community service and government agency information

23-3 Access and use the Internet to obtain community service information (See CASAS 7.4.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 5    | 5      | 95          |
| TE/SB              | 5     | 9    | 4      | 172-173     |

23-4 Locate specific community services and read ads in the yellow pages (See CASAS 2.1.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 10   | 2      | 189         |
| TE/SB              | 1     | 10   | 3      | 190         |
| TE/SB              | 1     | 10   | 4      | 193         |
| TE/SB              | 3     | 12   | 3      | 230-231     |

| TE/SB | 4 | 3 | 3 | 51 |
|-------|---|---|---|----|
|       |   | = |   | -  |

## 23-5 Use library services to obtain community service information (See CASAS 2.5.6)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 10   | 7      | 198-199     |
| TE/SB              | 2     | 4    | 4      | 73          |

## 23-7 Read and report orally and/or in writing about community services (See CASAS 2.5.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 10   | 7      | 198-199     |
| TE/SB              | 3     | 12   | 3      | 230-231     |
| TE/SB              | 5     | 0    | 2      | 168-169     |
| TE/SB              | 5     | 9    | 4      | 172-173     |

## **EL Civics Objective # 25**

Identify and describe volunteer opportunities in the community

## 25-1 Identify local community organizations that use volunteers (See CASAS 5.6.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 2    | 10     | 42-43       |
| TE/SB              | 4     | 3    | 6      | 56-57       |
| TE/SB              | 4     | 3    | 7      | 58-59       |

## 25-2 Develop questions related to involvement in volunteer activities

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 2    | 10     | 42-43       |
| TE/SB              | 4     | 3    | 6      | 56-57       |
| TE/SB              | 4     | 3    | 7      | 58-59       |

#### 25-4 Report orally or in writing about a volunteer activity participated in or researched

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|

| TE/SB | 4 | 3 | 6 | 56-57 |
|-------|---|---|---|-------|
| TE/SB | 4 | 3 | 7 | 58-59 |

## **EL Civics Objective #27**

Demonstrate knowledge of health and safety precautions by participating in activities such as CPR and First aid training

27-1 Read the American Red Cross booklet or other comparable booklet on First Aid and CPR (See CASAS 3.4.1, 3.5.9)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 6    | 4      | 112-113     |

#### 27-2 Identify and demonstrate first aid skills (See CASAS 3.4.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 6    | 4      | 112-113     |

#### 27-3 Interpret emergency words or signs (See CASAS 2.5.4, 2.5.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 3      | 190-191     |

## 27-4 Identify and discuss health and safety measures that can prevent illnesses, accidents and injuries (See CASAS 3.4.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 11   | 7      | 218-219     |
| TE/SB              | 4     | 5    | 1      | 86-87       |
| TE/SB              | 4     | 10   | 4      | 192-193     |
| TE/SB              | 4     | 10   | 5      | 194-195     |
| TE/SB              | 5     | 4    | 9      | 82-83       |

## 27-6 Discuss and demonstrate CPR procedures (See CASAS 2.5.1, 0.1.2, 3.4.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 6    | 4      | 112-113     |

## **EL Civics Objective #30**

Demonstrate how to use pharmacies/drug stores and medicines

## **30-2** Read and discuss directions on medicine labels (See CASAS 3.3.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 11   | 5      | 186-187     |
| TE/SB              | 1     | 11   | 4      | 213         |
| TE/SB              | 1     | 11   | 9      | 222         |
| TE/SB              | 2     | 7    | 4      | 132-133     |

## 30-3 Identify how to take medications including dosage, frequency, cautions etc. (See CASAS 3.3.1, 3.3.2, 3.4.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 11   | 5      | 186-187     |
| TE/SB              | 1     | 11   | 4      | 213         |
| TE/SB              | 1     | 11   | 9      | 222         |
| TE/SB              | 2     | 7    | 4      | 132-133     |
| TE/SB              | 5     | 6    | 3      | 110-111     |

## **30-4** Identify prescription and non-prescription medicines (See CASAS 3.3.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 11   | 5      | 186-187     |
| TE/SB              | 2     | 7    | 4      | 132-133     |
| TE/SB              | 5     | 6    | 3      | 110-111     |

## 30-5 Evaluate insurance options and medical coverage (See CASAS 3.2.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 8    | 3      | 150-151     |

**30-7** Discuss possible side effects of common medicines (See CASAS 3.3.1, 3.4.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 6    | 3      | 110-111     |
| TE/SB              | 5     | 6    | 6      | 116         |

**30-8** Describe symptoms of an illness (See CASAS 3.6.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 11   | 3      | 182-183     |
| TE/SB              | 1     | 11   | 3      | 210         |
| TE/SB              | 2     | 7    | 1      | 126-127     |
| TE/SB              | 3     | 10   | 5      | 194-195     |
| TE/SB              | 3     | 10   | 6      | 196-197     |
| TE/SB              | 4     | 6    | 2      | 148-149     |
| TE/SB              | 5     | 6    | 2      | 108-109     |

**30-9** Name medications that one takes regularly (See CASAS 3.3.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 11   | 5      | 186         |
| TE/SB              | 5     | 6    | 6      | 116         |

## **EL Civics Objective #32**

Locate, analyze and describe job requirements, licenses, credentials, etc. needed for specific jobs and identify resources available to help access the information

**32-1** Discuss and participate in a class survey of interests/needs related to specific occupations or job classifications (See CASAS 4.1.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 1      | 195         |
| TE/SB              | Intro | 12   | 3      | 199         |
| TE/SB              | 1     | 2    | 1      | 27          |
| TE/SB              | 2     | 8    | 1      | 147-148     |

## 32-2 Discuss ways to locate additional employment related information (See CASAS 4.1.1, 4.1.3, 4.1.4, 4.1.9, 4.2.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 8    | 1      | 146         |

## 32-3 Locate information regarding job requirements and licensing agencies (See CASAS 4.1.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 5      | 202         |
| TE/SB              | 2     | 8    | 1      | 146         |
| TE/SB              | 2     | 8    | 4      | 152-153     |
| TE/SB              | 2     | 12   | 1      | 227         |
| TE/SB              | 4     | 2    | 4      | 32-33       |

#### 32-5 Interview representatives of selected occupations regarding skills and licensing requirements (See CASAS 4.1.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 3      | 198-199     |

## 32-6 Summarize and compare information gathered about job requirements (See CASAS 4.1.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 3      | 199         |
| TE/SB              | 1     | 2    | 7      | 38-39       |
| TE/SB              | 2     | 8    | 3      | 151         |
| TE/SB              | 3     | 9    | 1      | 167         |

#### 32-7 Make an oral presentation or write an article or letter explaining the requirements of one occupation of interest to the student

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 2    | 7      | 38          |
| TE/SB              | 2     | 8    | 1      | 146         |

## 32-8 Explore entrepreneurial and volunteer work opportunities (See CASAS 2.8.9)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 1    | 7      | 18          |
| TE/SB              | 4     | 3    | 6      | 57          |
| TE/SB              | 4     | 12   | 3      | 230-231     |

## 32-9 Research educational and job opportunities and resources using the internet or other resources (See CASAS 4.1.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 4      | 200         |
| TE/SB              | Intro | 12   | 5      | 202-203     |
| TE/SB              | 1     | 2    | 7      | 38          |
| TE/SB              | 2     | 8    | 4      | 152-153     |
| TE/SB              | 2     | 8    | 7      | 158-159     |
| TE/SB              | 3     | 4    | 5      | 74          |
| TE/SB              | 4     | 2    | 4      | 32-33       |
| TE/SB              | 5     | 2    | 1      | 26-27       |

## **EL Civics Objective # 33**

Identify and access employment and training resources needed to obtain and keep a job

## 33-1 Identify local employment opportunities and the skills, training and education required for them (See CASAS 4.1.3, 4.1.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 4      | 200         |
| TE/SB              | Intro | 12   | 5      | 202-203     |
| TE/SB              | 1     | 12   | 2      | 228-229     |
| TE/SB              | 1     | 12   | 4      | 232-233     |
| TE/SB              | 2     | 8    | 4      | 152-153     |
| TE/SB              | 3     | 4    | 5      | 74          |
| TE/SB              | 4     | 2    | 4      | 32-33       |
| TE/SB              | 5     | 2    | 1      | 26-27       |

## **33-2** Locate and identify employment agencies, training agencies, and/or resource centers and describe their services (See CASAS 4.1.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 2    | 7      | 38          |
| TE/SB              | 4     | 2    | 4      | 32-33       |
| TE/SB              | 5     | 2    | 1      | 26-27       |

**33-3** Access employment and training information by using community resources such as library, school catalogs, yellow pages, and/or the Internet (See CASAS 4.1.4, 4.1.3, 2.1.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 4      | 200         |
| TE/SB              | Intro | 12   | 5      | 202-203     |
| TE/SB              | 1     | 2    | 7      | 38          |
| TE/SB              | 2     | 8    | 4      | 152-153     |
| TE/SB              | 2     | 8    | 7      | 158-159     |
| TE/SB              | 3     | 4    | 5      | 74          |
| TE/SB              | 3     | 2    | 4      | 32-33       |
| TE/SB              | 4     | 2    | 4      | 32-33       |
| TE/SB              | 5     | 2    | 1      | 26-27       |

33-4 Analyze and evaluate descriptions of job duties, wages, and benefits (See CASAS 4.4.4, 4.2.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 4      | 200-201     |
| TE/SB              | Intro | 12   | 5      | 202-203     |
| TE/SB              | 1     | 2    | 7      | 38-39       |
| TE/SB              | 2     | 8    | 3      | 151         |
| TE/SB              | 3     | 9    | 1      | 167         |
| TE/SB              | 4     | 4    | 3      | 70-71       |

33-5 Ask for information about prospective jobs on the telephone or in person (See CASAS 4.1.3, 2.1.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 4      | 200-201     |

## **33-6** Complete a job application (See CASAS 4.1.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 8    | 4      | 153         |
| TE/SB              | 3     | 4    | 4      | 72-73       |

## **33-7** Create a resume (See CASAS 4.1.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 2    | 3      | 30-31       |
| TE/SB              | 5     | 2    | 2      | 28-29       |
| TE/SB              | 5     | 2    | 3      | 30-31       |

## **33-8** Demonstrate successful job interview techniques (See CASAS 4.1.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 12   | 7      | 238-239     |
| TE/SB              | 2     | 8    | 2      | 148-149     |
| TE/SB              | 2     | 8    | 3      | 150-151     |
| TE/SB              | 2     | 8    | 5      | 154-155     |
| TE/SB              | 2     | 8    | 8      | 160-161     |
| TE/SB              | 3     | 4    | 2      | 69          |
| TE/SB              | 3     | 4    | 7      | 78-79       |
| TE/SB              | 4     | 2    | 6      | 36-37       |
| TE/SB              | 4     | 2    | 7      | 38-39       |
| TE/SB              | 5     | 2    | 4      | 32-33       |
| TE/SB              | 5     | 2    | 5      | 34-35       |
| TE/SB              | 5     | 2    | 6      | 35-36       |
| TE/SB              | 5     | 2    | 7      | 34-35       |
| TE/SB              | 5     | 2    | 8      | 40-41       |

## 33-9 Read job ads and announcements for specific information (See CASAS 4.1.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 4      | 200         |
| TE/SB              | Intro | 12   | 5      | 202-203     |
| TE/SB              | 1     | 12   | 2      | 228-229     |
| TE/SB              | 1     | 12   | 4      | 232-233     |
| TE/SB              | 2     | 8    | 4      | 152-153     |
| TE/SB              | 3     | 4    | 5      | 74          |
| TE/SB              | 4     | 2    | 4      | 32-33       |

## 33-10 Identify job titles, responsibilities, and places of work (See CASAS 4.1.8, 4.4.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 4      | 200         |
| TE/SB              | Intro | 12   | 5      | 202-203     |
| TE/SB              | 1     | 12   | 2      | 228-229     |
| TE/SB              | 1     | 12   | 4      | 232-233     |
| TE/SB              | 2     | 8    | 4      | 152-153     |
| TE/SB              | 3     | 4    | 5      | 74          |

## 33-11 Identify different jobs, job duties, and wages associated with jobs (See CASAS 4.1.8, 4.2.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 4      | 200-201     |
| TE/SB              | Intro | 12   | 5      | 202-203     |
| TE/SB              | 1     | 2    | 7      | 38-39       |
| TE/SB              | 2     | 8    | 4      | 152-153     |
| TE/SB              | 3     | 9    | 1      | 167         |

## 33-12 Name employment possibilities in the community (See CASAS 4.1.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 3      | 200         |
| TE/SB              | Intro | 12   | 5      | 202-203     |

| TE/SB | 1 | 12 | 2 | 228-229 |
|-------|---|----|---|---------|
| TE/SB | 1 | 12 | 4 | 232-233 |
| TE/SB | 2 | 8  | 4 | 152-153 |
| TE/SB | 3 | 4  | 5 | 74      |
| TE/SB | 4 | 2  | 4 | 32-33   |

## **33-13** Identify and list the steps for applying for a job (See CASAS 4.1.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 12   | 4      | 200-201     |
| TE/SB              | 3     | 4    | 4      | 72-73       |
| TE/SB              | 3     | 4    | 7      | 78-79       |
| TE/SB              | 3     | 4    | 8      | 80-91       |
| TE/SB              | 4     | 2    | 9      | 42-43       |
| TE/SB              | 5     | 2    | 9      | 42-43       |

## 33-14 Read and interpret a pay stub (simplified for beginning Levels) (See CASAS 4.2.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 12   | 4      | 232-233     |

## 33-16 Identify personal strengths, weaknesses, skills and past work experience (See CASAS 4.1.9)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 8    | 2      | 148-149     |
| TE/SB              | 2     | 8    | 3      | 150-151     |
| TE/SB              | 2     | 8    | 5      | 154-155     |
| TE/SB              | 2     | 8    | 6      | 156-157     |
| TE/SB              | 3     | 4    | 2      | 68-69       |
| TE/SB              | 3     | 4    | 3      | 70-71       |
| TE/SB              | 3     | 4    | 5      | 74-75       |
| TE/SB              | 3     | 4    | 6      | 76-77       |
| TE/SB              | 4     | 2    | 5      | 35-36       |
| TE/SB              | 4     | 2    | 7      | 39-40       |
| TE/SB              | 4     | 2    | 8      | 40-41       |

| TE/SB 5 | 5 | 9 | 102-103 |
|---------|---|---|---------|
|---------|---|---|---------|

#### 33-17 Clarify wages and benefits with a personnel director/clerk etc. (See CASAS 4.2.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 12   | 2      | 228-229     |
| TE/SB              | 4     | 4    | 3      | 70          |

#### **EL Civics Objective #34**

Identify, describe, select and access free or low cost employment related services

#### **EL Civics Objective #35**

Identify procedures for protecting employment rights and access resources that support and assist the worker

**35-1** Collect and read information about worker's rights from organizations such as OSHA/EOC and unions (See CASAS 5.3.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 3      | 190, 191    |

#### 35-2 List agencies that protect the rights of workers (See CASAS 5.3.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 3      | 190-191     |

## **EL Civics Objective #36**

Identify work-related safety regulations, standards and procedures

36-1 Identify and interpret various safety related signs commonly found in the workplace (See CASAS 4.3.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 9    | 8      | 179         |
| TE/SB              | 4     | 10   | 3      | 190-191     |

## **36-2** Read and interpret basic safety instructions (See CASAS 4.3.1, 4.3.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 3      | 190-191     |

## **36-3** Identify or demonstrate safe work procedures and common safety equipment (See CASAS 4.3.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 3      | 190-191     |
| TE/SB              | 4     | 10   | 4      | 192-193     |
| TE/SB              | 4     | 10   | 5      | 194-195     |
| TE/SB              | 4     | 10   | 8      | 201         |
| TE/SB              | 4     | 10   | 9      | 202-203     |

## **36-4** Report unsafe working conditions (See CASAS 4.3.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 5      | 195         |

## 36-5 Identify and discuss causes of common work related accidents (See CASAS 4.3.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 8      | 201         |
| TE/SB              | 4     | 10   | 9      | 202-203     |

## 36-6 Identify and/or discuss different forms of safety equipment and clothing used at worksites (See CASAS 4.3.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 8      | 201         |

## **36-7** Respond to safety related warnings/signs found in a work environment (See CASAS 4.3.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 3      | 190-191     |

#### **36-8** Complete a work related accident and/or safety report (See CASAS 4.3.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 10   | 6      | 196-197     |

#### **EL Civics Objective # 37**

Identify and demonstrate qualities of an effective employee in the American workplace in order to get a job, keep a job or get a better job

**37-1** Identify and list qualities expected of a good employee in students' countries (See CASAS 4.4.1, 4.4.2, 4.4.6, 4.4.7)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 4    | 7      | 79          |

# **37-2** Locate and identify employment agencies, training agencies, and/or resource centers and describe their services (See CASAS 4.1.3, 4.1.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 2    | 7      | 38          |
| TE/SB              | 3     | 4    | 9      | 81          |
| TE/SB              | 5     | 5    | 5      | 94-95       |
| TE/SB              | 5     | 5    | 6      | 96-97       |

#### **37-3** Identify differences in U.S. workplace communication styles

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 8    | 2      | 148         |
| TE/SB              | 2     | 8    | 8      | 160         |
| TE/SB              | 3     | 4    | 1      | 67          |
| TE/SB              | 3     | 4    | 7      | 79          |
| TE/SB              | 3     | 9    | 3      | 171         |
| TE/SB              | 3     | 9    | 6      | 175         |

37-4 Discuss the differences in workplace behavior and communication in students' countries and the U.S.

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|

| TE/SB | 3 | 4 | 7 | 78  |
|-------|---|---|---|-----|
| TE/SB | 3 | 9 | 6 | 175 |

## **37-5** Demonstrate knowledge of appropriate workplace communication (See CASAS 4.6.1, 4.6.2, 4.6.3, 4.6.4, 4.6.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 12   | 7      | 238         |
| TE/SB              | 2     | 8    | 2      | 148         |
| TE/SB              | 3     | 9    | 1      | 166         |
| TE/SB              | 3     | 9    | 6      | 175         |
| TE/SB              | 5     | 5    | 3      | 90-91       |

## 37-7 Identify and practice polite workplace communications (See CASAS 4.6.1, 4.6.2, 4.6.3, 4.6.4, 4.6.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 2    | 4      | 33          |
| TE/SB              | 1     | 12   | 7      | 238         |
| TE/SB              | 3     | 9    | 1      | 166         |
| TE/SB              | 3     | 9    | 6      | 175         |

## **37-8** Read and write simple work-related messages (See CASAS 4.6.2, 4.6.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 2    | 4      | 33          |
| TE/SB              | 4     | 4    | 9      | 82-83       |

## **37-10** Compare and contrast U.S. workplace culture expectations with those of other cultures

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 2    | 7      | 38          |
| TE/SB              | 2     | 8    | 2      | 148         |

#### 37-11 Demonstrate the ability to call the workplace and report an absence or other information (See CASAS 4.6.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 12   | 5      | 234-235     |

## **EL Civics Objective #46**

Access resources for nutrition education and information related to the purchase and preparation of healthy foods

**46-1** Identify a healthy diet as recommended by USDA (e.g. myplate.gov). (See CASAS 3.5.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 8    | 1      | 146-147     |

#### 46-2 Identify the relationship between nutrition and good health (See CASAS 3.5.9)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 8    | 7      | 157-159     |
| TE/SB              | 1     | 8    | 8      | 160-162     |
| TE/SB              | 2     | 10   | 4      | 192-193     |
| TE/SB              | 2     | 10   | 6      | 196-197     |
| TE/SB              | 3     | 8    | 1      | 146-147     |
| TE/SB              | 3     | 8    | 2      | 148-149     |
| TE/SB              | 3     | 8    | 3      | 150-151     |
| TE/SB              | 3     | 8    | 5      | 154-155     |
| TE/SB              | 3     | 8    | 6      | 156-157     |

## 46-3 Locate sources of low cost healthy food in the community such as discount markets and local food banks (See CASAS 2.5.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 6    | 5      | 104-105     |
| TE/SB              | 1     | 8    | 7      | 157-159     |
| TE/SB              | 2     | 10   | 6      | 196-197     |

#### 46-4 Identify services and procedures for accessing local food-assistance community programs (See CASAS 2.5.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 9    | 4      | 173         |

# **46-6** Identify services and eligibility requirements for government nutrition-assistance programs including food stamps, WIC, senior meals (See CASAS 2.5.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 9    | 4      | 173         |

#### **46-7** Interpret and compare food-packaging labels (See CASAS 3.5.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 8    | 4      | 152-153     |
| TE/SB              | 1     | 8    | 7      | 157-159     |
| TE/SB              | 2     | 10   | 4      | 192-193     |
| TE/SB              | 3     | 8    | 4      | 152-153     |

# **46-8** Identify resources for nutrition education (e.g., Cooperative Extension, County Office of Health, WIC, Internet resources) (See CASAS 2.5.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 8    | 5      | 154-155     |

# **46-9** Contact a local agency (e.g., school, market, restaurant, etc.) orally or in writing to make a suggestion, request or complaint regarding a nutrition-related issue

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 9    | 4      | 173         |

46-12 Write a persuasive letter or article that discusses the pros and/or cons of a nutrition related issue

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 8    | 10     | 163         |

#### **EL Civics Objective # 47**

Identify strategies and resources to effectively use the Internet safely

**47-1** Identify and categorize common uses of the Internet (e.g. email, shopping, social networking) (See CASAS 1.2.6, 2.2.5, 3.6.9, 7.4.4, 7.7.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 10   | 1      | 186-187     |
| TE/SB              | 5     | 10   | 6      | 196-197     |

**47-2** Research, read and summarize literature pertaining to online ethics and the effects of the Internet on society and culture (See CASAS 5.7.6)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 10   | 7      | 198-199     |

**47-3** Read about and/or discuss issues, consequences & solutions related to using the Internet at home, school or work (See CASAS 5.7.6)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 10   | 3      | 190-191     |

**47-4** Identify common online safety issues and crimes (e.g. copyright infringement, plagiarism, fraud, identity theft, victimization of children) (See CASAS 1.6.7)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 10   | 3      | 190-191     |

**47-7** Use appropriate language to communicate effectively and behave appropriately on the Internet (See CASAS 7.7.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|

| TE/SB | 5 | 10 | 6 | 196-197 |
|-------|---|----|---|---------|
|       |   |    |   |         |

## **47-11** Compare and discuss Internet safety concerns and legal procedures in learners' native countries

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 10   | 3      | 190-191     |

## **EL Civics Objective #48**

Effectively use online tools to communicate and collaborate with others

**48-1** Identify and categorize common uses of the Internet for communication (e.g. email, blogs, social media) (See CASAS 7.7.3, 7.7.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 4    | 7      | 78          |
| TE/SB              | 5     | 6    | 5      | 114         |
| TE/SB              | 5     | 9    | 4      | 172-173     |
| TE/SB              | 5     | 10   | 1      | 186-187     |
| TE/SB              | 5     | 10   | 6      | 196-197     |

48-2 Identify acronyms and other conventions commonly used in online communication (e.g. emoticons)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 10   | 6      | 196-197     |

**48-3** Identify common elements (e.g. greeting, signature, recipient) of an email message, blog post, social media comment, etc. (See CASAS 7.7.3, 7.7.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 4    | 8      | 81          |
| TE/SB              | 5     | 9    | 4      | 172-173     |
| TE/SB              | 5     | 10   | 6      | 196-197     |

#### **48-4** Use appropriate language to communicate effectively and behave appropriately on the Internet (See CASAS 7.7.3, 7.7.4, 7.7.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 4    | 7      | 78          |

## **48-5** Develop and communicate ideas to others using online resource (See CASAS 7.7.3, 7.7.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 4    | 7      | 78          |

## 48-6 Access effectively and evaluate critically information found online (See CASAS 7.7.3, 7.7.4, 7.7.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 4    | 7      | 78          |
| TE/SB              | 3     | 4    | 5      | 74          |
| TE/SB              | 3     | 5    | 4      | 92-93       |
| TE/SB              | 4     | 8    | 5      | 154         |
| TE/SB              | 5     | 6    | 5      | 114         |
| TE/SB              | 5     | 10   | 7      | 198         |

# **48-7** Use digital technology, communication tools and/or networks appropriately to evaluate and share information (See CASAS 7.7.3, 7.7.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 4    | 7      | 78          |
| TE/SB              | 5     | 7    | 9      | 142-143     |

## 48-8 Survey classmates about their experiences communicating and collaborating online. Report findings orally or in writing

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 4    | 7      | 78          |

**48-9** Demonstrate the ability to write an email, blog posting or social media posting using appropriate style, tone and register (See CASAS 7.7.3, 7.7.4, 7.7.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 7    | 9      | 142-143     |

48-14 Research, read and summarize literature pertaining to the effects of the Internet on society and culture

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 10   | 7      | 198-199     |

48-15 Read about and/or discuss the benefits and challenges related to using the Internet at home, school or work

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 10   | 3      | 190-191     |

## **EL Civics Objective #49**

Access necessary information and use it to successfully transition to postsecondary education, training or career

**49-1** Listen to a representative from a counseling or other office present educational/training/career options. Ask questions; take notes (See CASAS 2.8.7, 7.4.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 2    | 1      | 26          |
| TE/SB              | 5     | 1    | 7      | 18          |

**49-2** Research the education/training/professional/job resources or opportunities available in the local community and the state using the internet or other resources. Report findings orally or in writing (See CASAS 4.1.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 12   | 2      | 228-229     |
| TE/SB              | 1     | 12   | 4      | 232-233     |
| TE/SB              | 2     | 8    | 4      | 152-153     |
| TE/SB              | 2     | 8    | 7      | 158-159     |
| TE/SB              | 3     | 2    | 5      | 34-35       |
| TE/SB              | 3     | 2    | 6      | 37          |

| TE/SB | 4 | 2 | 4 | 32-33 |
|-------|---|---|---|-------|
| TE/SB | 5 | 1 | 4 | 12-13 |
| TE/SB | 5 | 5 | 5 | 94-95 |

## 49-3 Identify career of interest and the education/training required (See CASAS 4.1.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 2    | 1      | 27          |
| TE/SB              | 3     | 2    | 2      | 28-29       |
| TE/SB              | 5     | 1    | 1      | 7           |

## 49-4 Evaluate job outlook using internet or other resources (See CASAS 4.1.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 8    | 7      | 158-159     |
| TE/SB              | 5     | 1    | 4      | 12-13       |

# **49-5** Identify a personal goal and determine appropriate educational/training/professional steps and educational/training/professional resource(s) to achieve it (See CASAS 4.1.9, 7.5.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 8    | 7      | 158-159     |
| TE/SB              | 3     | 2    | 3      | 30-31       |
| TE/SB              | 3     | 2    | 4      | 32          |
| TE/SB              | 3     | 2    | 7      | 37-38       |
| TE/SB              | 3     | 2    | 8      | 40          |
| TE/SB              | 5     | 1    | 5      | 14-15       |
| TE/SB              | 5     | 1    | 6      | 16-17       |
| TE/SB              | 5     | 1    | 7      | 18-19       |
| TE/SB              | 5     | 1    | 9      | 22-23       |

## 49-7 Complete an authentic application for a job/education/training opportunity preferably on the computer (See CASAS 4.1.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 4    | 4      | 73, 280     |
| TE/SB              | 4     | 1    | 6      | 16-17       |

## **EL Civics Objective # 50**

Identify and demonstrate the study skills and self-management skills necessary to succeed in postsecondary education, training and career

## **50-1** Organize binders and study materials (See CASAS 7.1.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 3    | 4      | 53          |

## **50-2** Implement a vocabulary-study system (See CASAS 7.1.2, 7.2.1)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 3    | 1      | 46-47       |
| TE/SB              | 3     | 3    | 1      | 46          |

#### **50-4** Create a study calendar based on a course syllabus (See CASAS 7.1.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 4    | 4      | 73          |

**50-6** Identify key features of a text (such as titles, subheadings, sources, key words, and visual elements) and explain their purpose (See CASAS 7.4.6, 7.4.8)

| Component (SB, WB) | Level | Unit     | Lesson | Page number |
|--------------------|-------|----------|--------|-------------|
| TE/SB              | 1     | Pre-Unit |        | 3           |

#### **50-7** Take notes on an informational reading, lecture or other aural presentation (See CASAS 7.4.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | Intro | 2    | 6      | 38-39       |

#### **50-12** Identify and use appropriate academic language in class discussions and in writing (See CASAS 0.1.2, 0.1.3, 0.1.5)

| Component (SB, WB) | Level | Unit     | Lesson | Page number |
|--------------------|-------|----------|--------|-------------|
| TE/SB              | Intro | 2        | 2      | 30-31       |
| TE/SB              | 1     | Pre-Unit |        | 3           |
| TE/SB              | 1     | 3        | 2      | 48-49       |
| TE/SB              | 1     | 3        | 3      | 50-51       |

# **50-13** Demonstrate active listening skills (e.g. restating, reflecting, summarizing, asking relevant questions, using attentive body language). (See CASAS 0.1.1, 0.1.2)

| Component (SB, WB) | Level | Unit     | Lesson | Page number |
|--------------------|-------|----------|--------|-------------|
| TE/SB              | Intro | 2        | 2      | 30-31       |
| TE/SB              | 1     | Pre-Unit |        | 3           |
| TE/SB              | 1     | 3        | 2      | 48-49       |
| TE/SB              | 1     | 3        | 3      | 50-51       |

#### 50-15 Identify and discuss strategies for stress management (See CASAS 7.5.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 7    | 7      | 138         |

## **EL Civics Objective # 51**

Research, identify and utilize resources and services necessary to transition to and succeed in postsecondary education, training and career

#### **51-1** Read authentic educational, training or career-related website information (See CASAS 4.1.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 2    | 4      | 32-33       |
| TE/SB              | 4     | 2    | 6      | 36          |
| TE/SB              | 5     | 2    | 1      | 26          |
| TE/SB              | 5     | 5    | 5      | 94-95       |

# **51-2** Identify services that address barriers to successful completion of higher education/training or obtainment of a job (See CASAS 4.1.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 2    | 4      | 32-33       |
| TE/SB              | 5     | 1    | 8      | 20-21       |

## **51-4** Develop a list of questions to ask and educational, training or career-related representative (See CASAS 4.1.9)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 2    | 1      | 26          |
| TE/SB              | 5     | 1    | 7      | 18          |

## **51-5** Take notes on the resource or service information researched or received (See CASAS 7.4.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 5     | 1    | 7      | 18          |

# **51-6** Identify personal interests, aptitudes, goals, personality types, skills and values as related to work (See CASAS 4.1.7, 4.1.8, 4.1.9)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 4     | 1    | 4      | 12-13       |
| TE/SB              | 4     | 1    | 5      | 14-15       |
| TE/SB              | 4     | 2    | 2      | 29          |
| TE/SB              | 4     | 2    | 3      | 30-31       |
| TE/SB              | 4     | 2    | 5      | 34-35       |
| TE/SB              | 5     | 1    | 1      | 6-7         |
| TE/SB              | 5     | 1    | 2      | 8-9         |
| TE/SB              | 5     | 1    | 3      | 10-11       |
| TE/SB              | 5     | 1    | 5      | 14-15       |
| TE/SB              | 5     | 1    | 6      | 16-17       |
| TE/SB              | 5     | 1    | 9      | 22-23       |

#### **EL Civics Objective # 52**

Research, identify and utilize workplace readiness or soft skills (Personal Qualities, Customer Care Skills, Leadership Skills) necessary to succeed in postsecondary education, training and career

**52-1** Identify and demonstrate personal qualities such as responsibility, self-esteem, sociability, self-management, integrity and honesty (See CASAS 7.5.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 12   | 5      | 234-235     |
| TE/SB              | 3     | 4    | 1      | 66-67       |
| TE/SB              | 3     | 4    | 10     | 82-83       |
| TE/SB              | 3     | 9    | 1      | 166-167     |
| TE/SB              | 5     | 5    | 1      | 86-87       |

**52-2** Identify customer care skills such as work to satisfy customers' expectations (See CASAS 4.8.3)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 4    | 1      | 66-67       |
| TE/SB              | 3     | 9    | 1      | 166-167     |
| TE/SB              | 5     | 5    | 1      | 86-87       |

**52-3** Identify and demonstrate leadership skills such as communicate ideas to justify position, persuade and convince others, responsibly challenge existing procedures and policies (See CASAS 0.1.2, 0.1.3, 7.2.5)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 4    | 10     | 82-83       |
| TE/SB              | 3     | 9    | 1      | 166-167     |
| TE/SB              | 5     | 5    | 1      | 86-87       |

#### **52-4** Identify problems, devise solutions and implement a plan of action (See CASAS 7.3.1, 7.3.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 12   | 5      | 234-235     |
| TE/SB              | 3     | 4    | 10     | 82-83       |
| TE/SB              | 3     | 9    | 1      | 166-167     |
| TE/SB              | 3     | 9    | 9      | 181         |
| TE/SB              | 5     | 5    | 1      | 86-87       |

# **52-5** Identify and demonstrate creative and critical thinking and effective reasoning (generate new ideas, discover principles underlying the relationship between two objects) (See CASAS 7.2.2, 7.2.5, 7.2.6, 7.2.7, 7.2.8)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 12   | 5      | 234-235     |
| TE/SB              | 3     | 4    | 10     | 82-83       |
| TE/SB              | 3     | 9    | 1      | 166-167     |

## **52-6** Identify and demonstrate effective decision making (See CASAS 7.2.7, 7.3.1, 7.3.2)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 12   | 5      | 234-235     |
| TE/SB              | 3     | 4    | 10     | 82-83       |
| TE/SB              | 3     | 9    | 1      | 166-167     |
| TE/SB              | 5     | 5    | 1      | 86-87       |

## **52-7** Identify and demonstrate techniques to acquire and apply new knowledge and skills (See CASAS 4.1.8, 4.4.5, 4.4.7)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 9    | 1      | 166-167     |
| TE/SB              | 5     | 5    | 1      | 86-87       |
| TE/SB              | 5     | 5    | 5      | 94-95       |

**52-8** Identify and demonstrate strategies to organize, plan and allocate resources including time, money, materials, facilities and human resources (See CASAS 4.7.1, 4.7.2, 4.7.3, 4.7.4)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 12   | 5      | 234-235     |

**52-9** Identify and demonstrate strategies to work well with others such as communicate effectively, contribute to group effort, teach others new skills, negotiate (resolve divergent interests), collaborate, be diplomatic, work well with persons from diverse backgrounds (See CASAS 4.8.1, 4.8.2, 4.8.3, 4.8.4, 4.8.5, 4.8.6, 4.8.7)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 3     | 4    | 10     | 82-83       |
| TE/SB              | 3     | 9    | 1      | 166-167     |

**52-10** Identify and demonstrate adaptability and flexibility skills (See CASAS 4.8.1, 4.8.2, 4.8.6)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 1     | 12   | 5      | 235-236     |
| TE/SB              | 2     | 8    | 8      | 160-161     |
| TE/SB              | 2     | 8    | 9      | 162-163     |
| TE/SB              | 5     | 5    | 1      | 86-87       |

52-11 Identify and demonstrate an effective work ethic (See CASAS 4.4.1, 4.4.6)

| Component (SB, WB) | Level | Unit | Lesson | Page number |
|--------------------|-------|------|--------|-------------|
| TE/SB              | 2     | 12   | 1      | 227         |
| TE/SB              | 2     | 12   | 3      | 230-231     |
| TE/SB              | 3     | 4    | 10     | 82-83       |
| TE/SB              | 3     | 9    | 1      | 166-167     |
| TE/SB              | 4     | 4    | 7      | 79          |
| TE/SB              | 5     | 5    | 1      | 86-87       |

## **EL Civics Objective # 53**

Research, identify and utilize the skills necessary to navigate work and school environment and rights e.g. contacting human resources, participating in diversity or sexual harassment training accessing fair pay/education/services, reporting sexual harassment, etc.