

Scope and Sequence

UNIT	VOCABULARY	LISTENING	SPEAKING AND PRONUNCIATION	GRAMMAR
Pre-Unit Getting Started <i>page 2</i>	<ul style="list-style-type: none"> Reasons for studying English Ways to ask for help 	<ul style="list-style-type: none"> Listen to an introduction Listen to ways of asking for help 	<ul style="list-style-type: none"> Introduce yourself Greet people and ask where they are from Talk about your goals for learning English Ask for help 	<ul style="list-style-type: none"> Simple present of <i>be</i>
1 Making Connections <i>page 5</i>	<ul style="list-style-type: none"> Physical descriptions Personalities 	Listen to conversations about: <ul style="list-style-type: none"> the way people look personalities getting to know someone 	<ul style="list-style-type: none"> Describe the way people look Describe people by their personality Make an introduction Get to know someone you just met Recognize appropriate topics for conversation Word stress Vowel sounds in unstressed syllables Sentence stress 	<ul style="list-style-type: none"> Simple present: <i>be</i> + adjective Simple present: <i>have</i> + object <i>Be</i>: Compound sentences with <i>and/but</i> <i>Be</i>: Additions with <i>and...</i>, <i>too/and...</i>, <i>not</i>, <i>either</i> Simple present tense of <i>be</i>: <i>Yes/No</i> and information questions
2 All in the Family <i>page 25</i>	<ul style="list-style-type: none"> Family members Ways to keep in touch with family 	Listen to conversations about: <ul style="list-style-type: none"> family members things people have in common keeping in touch with family Listen to a game show quiz about family members	<ul style="list-style-type: none"> Talk about your life and family Compare families in the U.S. and your country Talk about what people have in common Ask about keeping in touch with family members Word stress Strong and weak pronunciations of <i>do</i> 	<ul style="list-style-type: none"> Simple present affirmative and negative: <i>have/live/work</i> Simple present: Additions with <i>and...</i>, <i>too/and...</i>, <i>not</i>, <i>either</i> Simple present: <i>Yes/No</i> and information questions
3 Lots To Do <i>page 45</i>	<ul style="list-style-type: none"> Clothes and materials Daily errands Problems with purchases 	Listen to conversations about: <ul style="list-style-type: none"> clothing someone needs or wants errands and shopping plans problems with purchases Listen to a radio interview with shoppers	<ul style="list-style-type: none"> Talk about the types of store sales Describe clothing you need or want Talk about errands and shopping plans Describe problems with purchases Pronunciation of <i>need to</i> and <i>want to</i> Pronunciation of <i>going to</i> 	<ul style="list-style-type: none"> Simple present: <i>want/need</i> + infinitive <i>Be going to</i> + verb Adverbs of degree: <i>very/too</i>
4 Small Talk <i>page 65</i>	<ul style="list-style-type: none"> Free-time activities Types of classes Chores Reasons to decline an invitation 	Listen to conversations about: <ul style="list-style-type: none"> weekend activities likes and dislikes accepting or declining an invitation Listen to a radio talk show offering tips for doing chores	<ul style="list-style-type: none"> Talk about your weekend activities Communicate your likes and dislikes Invite someone to do something Accept or decline an invitation politely Words with one unpronounced syllable Pronunciation of <i>have to</i> and <i>has to</i> 	<ul style="list-style-type: none"> Adverbs of frequency Questions with <i>How often/</i> frequency time expressions Simple present: <i>like/love/hate</i> + infinitive Modal: <i>have to</i>

	LIFE SKILLS	READING	WRITING	NUMERACY	PERSISTENCE
	<ul style="list-style-type: none"> Ask for help when you don't understand 	<ul style="list-style-type: none"> Locate the U.S. map and world map in your book 	<ul style="list-style-type: none"> Write questions to complete a conversation 	<ul style="list-style-type: none"> Unit and page numbers 	<ul style="list-style-type: none"> Learn about your book Meet your classmates Identify your goals for studying English
	<ul style="list-style-type: none"> Understand abbreviations on an ID card Complete an application for an ID card Complete a driver's license application 	<ul style="list-style-type: none"> Read an article about ways people learn Take a quiz about learning styles Reading Skill: Find the main idea Problem-solving: Read about responding to impolite questions 	<ul style="list-style-type: none"> Describe the way people look Write about your personality Write learning tips to match your learning style 	<ul style="list-style-type: none"> Heights and weights Telephone numbers Street addresses Dates Social Security and ID numbers 	<ul style="list-style-type: none"> Find classmates with the same learning style and give tips for learning English Play a game to remember your classmates' names Make a booklet about the members of your class
	<ul style="list-style-type: none"> Ask about sending mail Identify types of mail Understand post office mailing services Complete a post office customs form 	<ul style="list-style-type: none"> Read about a family Read an advice column about managing responsibilities Reading Skill: Retell information in your own words Problem-solving: Read about a conflict with a family member 	<ul style="list-style-type: none"> Write about your life and family Write a list of your responsibilities Describe how people are similar 	<ul style="list-style-type: none"> Weights of letters and packages Shipping times for post office mailing services 	<ul style="list-style-type: none"> Find things you and your classmates have in common Make a poster about class members' personalities
	<ul style="list-style-type: none"> Count your change Read a store ad Understand types of sales, sale prices, and discounts Read a sales receipt Ask about a mistake on a sales receipt Write a personal check 	<ul style="list-style-type: none"> Read an article about ways to pay for purchases Reading Skill: Identify the writer's purpose Problem-solving: Read about a problem with a purchase 	<ul style="list-style-type: none"> Write about clothes you need or want Write about some people's errands Write about how you will pay for your next big purchase Write reasons that people are returning clothes 	<ul style="list-style-type: none"> Count change Prices in a product ad Percentages of sale discounts Amounts of discounts, tax, and total on a sales receipt Calculations of the cost of different payment methods 	<ul style="list-style-type: none"> Visualize your goals for learning English Make a neighborhood shopping guide
	<ul style="list-style-type: none"> Read a community calendar Talk about the schedule of an event Complete a library card application 	<ul style="list-style-type: none"> Read a bar graph about free-time activities in the U.S. Read advice about rude and polite behavior on an online message board Reading Skill: Identify the topic Problem-solving: Read about declining an invitation politely 	<ul style="list-style-type: none"> List your weekend plans Write about your likes and dislikes Write about what is rude or polite in your country 	<ul style="list-style-type: none"> Dates on a calendar Starting and ending times for scheduled events Amounts and percentages in a bar graph 	<ul style="list-style-type: none"> Make plans to practice English outside of class Make a neighborhood activity guide

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5 At Home <i>page 85</i>	<ul style="list-style-type: none"> • Home repair problems • Types of repair people • Driving directions 	Listen to conversations about: <ul style="list-style-type: none"> • home repairs • renting an apartment • getting directions Listen to directions on a recorded telephone message	<ul style="list-style-type: none"> • Describe home repair problems • Ask for information about an apartment • Ask for and give directions to community locations • Stress in two-word nouns • Voiced and voiceless <i>th</i> sounds 	<ul style="list-style-type: none"> • Present continuous: Affirmative and negative statements • <i>There is/There are</i>: Affirmative and negative statements, questions, and short answers
6 In the Past <i>page 105</i>	<ul style="list-style-type: none"> • Events with family and friends • Family activities • Milestones in a person's life • Commuting problems 	Listen to conversations about: <ul style="list-style-type: none"> • events with family and friends • life milestones • a bad day Listen to a radio interview with a famous person	<ul style="list-style-type: none"> • Talk about past activities • Talk about personal milestones • Talk about a bad day • Extra syllable for <i>-ed</i> endings • Intonation of statements repeated as questions 	<ul style="list-style-type: none"> • Simple past: Regular verbs • Simple past: Irregular verbs • Simple past: <i>Yes/No</i> questions and short answers • Simple past: Information questions
7 Health Watch <i>page 125</i>	<ul style="list-style-type: none"> • Health problems • Symptoms • Common injuries 	Listen to conversations about: <ul style="list-style-type: none"> • making a doctor's appointment • an injury • calling in sick to work 	<ul style="list-style-type: none"> • Describe a symptom • Make a doctor's appointment • Talk about an injury • Report an absence to a work supervisor • Linking a consonant to a vowel sound • Pronunciation of <i>t</i> between two vowel sounds • Using pauses to organize sentences into thought groups 	<ul style="list-style-type: none"> • Prepositions of time: <i>at/by/in/on/from... to</i> • Simple past: Irregular verbs • Ways to express reasons: <i>because</i> + a subject and a verb; <i>for</i> + a noun
8 Job Hunting <i>page 145</i>	<ul style="list-style-type: none"> • Job duties • Job skills • Fields of employment 	Listen to a job interview about: <ul style="list-style-type: none"> • job duties and skills • work history • availability 	<ul style="list-style-type: none"> • Talk about your skills at a job interview • Talk about things you can and can't do • Talk about your work experience • Explain your reason for changing jobs • Answer questions about your availability • Pronunciation of <i>can</i> and <i>can't</i> • Intonation of questions with <i>or</i> 	<ul style="list-style-type: none"> • Can to express ability: Affirmative and negative statements, <i>Yes/No</i> questions and short answers • Time expressions with <i>ago, last, in, and later</i> • Ways to express alternatives: <i>or, and</i>

	LIFE SKILLS	READING	WRITING	NUMERACY	PERSISTENCE
	<ul style="list-style-type: none"> • Read apartment ads • Understand abbreviations in rental ads • Know where to find apartment ads • Complete an application for an apartment • Interpret a map 	<ul style="list-style-type: none"> • Read a U.S. map • Read an article about a U.S. city • Reading Skill: Skim to get the main idea • Problem-solving: Read about a problem getting repairs in a rental apartment 	<ul style="list-style-type: none"> • Write about your community • Write driving directions • Write a housing classified ad 	<ul style="list-style-type: none"> • Costs of rent, utilities, fees, and security deposit • Number of rooms in an apartment 	<ul style="list-style-type: none"> • Find a classmate who lives in your area. Discuss what you like and dislike about your community. • Write a daily planner for studying English
	<ul style="list-style-type: none"> • Recognize U.S. holidays • Make a holiday calendar 	<ul style="list-style-type: none"> • Read a biography of Oprah Winfrey • Read a time line of a person's life • Reading Skill: Scan for information • Problem-solving: Read about a mistake at work 	<ul style="list-style-type: none"> • Write about your past activities • Write about milestones in your life • Make a time line of your life • Write a short autobiography • Write an absence note to a teacher 	<ul style="list-style-type: none"> • Dates on a calendar • Lengths of time • Times of day 	<ul style="list-style-type: none"> • Set goals to use vocabulary strategies
	<ul style="list-style-type: none"> • Read a medical appointment card • Read OTC medical labels • Read a prescription • Read prescription medicine labels and instructions • Ask questions about taking medicine 	<ul style="list-style-type: none"> • Read an article about ways to manage stress • Take a stress quiz • Reading Skill: Use formatting clues to find main points • Problem-solving: Read about a problem with a coworker 	<ul style="list-style-type: none"> • Complete a medical history form • Write about an injury • Write about stress in your life 	<ul style="list-style-type: none"> • Dates and times of appointments • Medicine dosages • Expiration dates • Score a quiz and interpret the results 	<ul style="list-style-type: none"> • Find classmates who share the same sources of stress. Talk about ways to manage stress. • Identify obstacles to class attendance and make plans to overcome them • Make a booklet of home remedies
	<ul style="list-style-type: none"> • Read help-wanted ads • Understand abbreviations in help-wanted ads • Complete a job application 	<ul style="list-style-type: none"> • Read a time line • Read an article about jobs in the U.S. • Read information about job interviews • Reading Skill: Predict the topic • Problem-solving: Read about what to say in a job interview when you've been fired 	<ul style="list-style-type: none"> • Write about your dream job • Write about your job skills and work history • Write a time line • Write about a job you want in five years • Write about a person's availability 	<ul style="list-style-type: none"> • Hourly wages • Telephone numbers • Periods of time • Percentages of workers in fields of employment • Starting and ending time of a work shift 	<ul style="list-style-type: none"> • Find classmates who want the same job in five years. Talk about what you need to do to get the job. • Assign jobs to students to assist the teacher in class • Make a job skills booklet

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9 Parents and Children <i>page 165</i>	<ul style="list-style-type: none"> • Types of schools • School subjects • Ways children misbehave in school 	Listen to conversations about: <ul style="list-style-type: none"> • a parent-teacher conference and school events • a child's progress in school • a child's behavior in school 	<ul style="list-style-type: none"> • Make plans for school events • Communicate with your child's teacher • Discuss your child's progress in school • Discuss your child's behavior in school • Pronunciation of <i>will</i> • The 's or s' possessive ending 	<ul style="list-style-type: none"> • Future with <i>will</i> • Adverbs of manner • Object pronouns • Possessive nouns
10 Let's Eat! <i>page 185</i>	<ul style="list-style-type: none"> • Food containers and quantities • Types of food stores • Food on a restaurant menu 	Listen to conversations about: <ul style="list-style-type: none"> • quantities of food • reasons for buying specific brands of food • ordering food at a restaurant Listen to a food commercial	<ul style="list-style-type: none"> • Talk about the food you need to buy • Compare different brands of food products • Order food at a restaurant • Weak pronunciation of <i>to, the, a, and of</i> 	<ul style="list-style-type: none"> • Count nouns/Non-count nouns • <i>How much/How many</i> • Comparative adjectives with <i>than</i> • Quantifiers with plural and non-count nouns
11 Call 911! <i>page 205</i>	<ul style="list-style-type: none"> • Medical emergencies • Dangerous situations • Traffic violations 	Listen to conversations about: <ul style="list-style-type: none"> • a medical emergency call to 911 • an emergency situation • a traffic stop Listen to a police officer talk about what to do if you are pulled over for a traffic violation	<ul style="list-style-type: none"> • Call 911 to report a medical emergency • Describe an emergency situation • Respond to a police officer's instructions during a traffic stop • Stressed syllables • The sound /h/ at the beginning of words 	<ul style="list-style-type: none"> • Present continuous: Statements and questions • <i>There was/There were</i> • Compound imperatives
12 The World of Work <i>page 225</i>	<ul style="list-style-type: none"> • Job responsibilities • Reasons people change their work schedules 	Listen to conversations about: <ul style="list-style-type: none"> • policies at work • covering a work shift • changing your work schedule Listen to a talk about company policies at a new employee orientation	<ul style="list-style-type: none"> • Ask questions about company policies • Ask a co-worker to cover your shift • Give reasons for missing work • Request a schedule change • Rising intonation in <i>Yes/No</i> questions • Falling intonation in statements and information questions 	<ul style="list-style-type: none"> • Expressions of necessity: <i>must/have to</i> • Expressions of prohibition: <i>must not/can't</i> • Information questions with <i>Who</i> • Information questions with <i>What/ Which/When/Where</i> • <i>Can/Could</i> to ask permission

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	LIFE SKILLS	READING	WRITING	NUMERACY	PERSISTENCE
	<ul style="list-style-type: none"> • Leave and take a telephone message • Complete a telephone message form • Complete a school enrollment form 	<ul style="list-style-type: none"> • Read about parent-teacher conferences and PTOs • Read about ways students can get help with schoolwork • Read an article about the cost of going to college • Interpret a bar graph • Reading Skill: Use information in charts and tables • Read a school newsletter • Problem-solving: Read about a problem with a child's behavior in school 	<ul style="list-style-type: none"> • Write about the progress of students you know • Write about your educational goals 	<ul style="list-style-type: none"> • Dates and times of school events • Telephone numbers • Percentages of students going to college • Costs of tuition and college expenses 	<ul style="list-style-type: none"> • Create a portfolio of your English work • Make a poster about ways to improve your English skills
	<ul style="list-style-type: none"> • Understand the importance of a healthy diet • Read ingredient and nutrition labels • Read food ads • Compare the healthfulness of two food products • Read and order food from a menu 	<ul style="list-style-type: none"> • Read an article about the nutrients in food • Read an article about the effects of caffeine • Reading Skill: Get meaning from context • Problem-solving: Read about a parent's problem providing healthy meals for her family 	<ul style="list-style-type: none"> • Write a food shopping list • Complete a healthy eating log • Compare food in a supermarket ad • Write a radio commercial for a food product • Keep a caffeine journal 	<ul style="list-style-type: none"> • Quantities of food • Amounts on food labels • Prices of food products 	<ul style="list-style-type: none"> • Plan a class picnic • Get to know a classmate over tea and cookies • Make a food shopping guide
	<ul style="list-style-type: none"> • Call 911 to report a medical emergency • Identify fire hazards in the home • Understand fire safety devices and procedures • Create a fire escape plan • Identify ways to avoid accidents at home • Respond to a police officer's instructions • Complete an employee accident report 	<ul style="list-style-type: none"> • Read about 911 calls • Read fire safety tips • Read about a woman's actions during a fire • Read an article about common causes of home injuries • Reading Skill: Identify supporting details • Problem-solving: Read about reporting an accident at work 	<ul style="list-style-type: none"> • Write about what people are doing • Describe emergency situations • Write about the safety of your home 	<ul style="list-style-type: none"> • Street addresses • Numbers of home injuries per year • Percentages of common household injuries 	<ul style="list-style-type: none"> • Identify ways to improve your study skills and habits • Make a fire escape plan poster for your school
	<ul style="list-style-type: none"> • Read a pay stub • Understand payroll deductions and overtime hours • Understand the Social Security program • Complete a vacation request form 	<ul style="list-style-type: none"> • Read an employee manual • Read about overtime hours • Read about a problem at work • Read a FAQ about the Social Security program • Reading Skill: Think about what you know • Problem-solving: Read about a worker's problem with a schedule 	<ul style="list-style-type: none"> • Write about your responsibilities • Write about your life after you retire 	<ul style="list-style-type: none"> • Dates • Amounts of money on a pay stub • Calculations of earnings and deductions on a pay stub • Times on a schedule 	<ul style="list-style-type: none"> • Form into one of three groups: employees, students, and parents. Discuss your responsibilities. • Review the unit goals you have achieved • Make an employee manual

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