

Grammar Review

UNIT 1

A Unscramble the words and phrases to make sentences. Use the simple present with gerunds and infinitives.

1. avoid / Zofia / with computers / work

2. enjoy / Mr. Jung / blueprints / read

3. take / Dennis and Mark / plan / a computer course

4. not mind / Angelique / do / the budget

5. need / improve / his communication skills / Rodrigo

6. Guo / be / a manager / not want

7. hope / Larry and Rita / the problem / solve

B Match the items in Column A with those in Column B to create six logical sentences.

Column A

- ___ 1. Choi is good
- ___ 2. He is interested
- ___ 3. He will begin
- ___ 4. Choi will ask the counselor
- ___ 5. He is also thinking
- ___ 6. He will soon thank her

Column B

- a. by talking to a career counselor.
- b. of taking more English classes.
- c. at solving math problems.
- d. for helping him get a great job.
- e. about writing résumés and cover letters.
- f. in finding a job as a computer programmer.

UNIT 2

A Complete the conversation with the present perfect form of the verbs in parentheses.

Martina: Hi, Serio. When is your interview?

Serio: It's tomorrow. I'm really nervous. I _____ well since Saturday!
(1. not sleep)

Martina: _____ you _____ for it?
(2. prepare)

Serio: Yes. I _____ already _____ my résumé, and
my mom _____ me by doing a practice interview with me.
(3. write)
(4. help)

Martina: That's good. _____ you _____ the company?
(5. research)

Serio: No, I _____ an opportunity to go online. But I will tonight.
(6. not have)

Martina: _____ you _____ all the requirements for
your degree?
(7. finish)

Serio: Yeah. I _____ all the basic business courses.
(8. complete)

I _____ many computer courses, but I _____
a computer since I was a kid.
(9. not take) (10. use)

Martina: I'm sure you'll do well. Good luck!

B Complete the sentences. Circle the correct form of the verb.

- Over the past year, I **have learned** / **have been learning** many new skills that I could apply to this job.
- Omar **has been driving** / **has driven** a taxi since 2001. He enjoys his job and makes a good salary.
- Hanh **has been making** / **has made** desserts since 2003. She plans to open her own bakery.
- Francisco and Luz **have been finishing** / **have finished** their résumés. Now they need to start their job search.
- Jonathan **has been working** / **has worked** the night shift since June. Now he works days.
- Aisha **has been applying** / **has applied** to colleges for several weeks. She has three more applications to complete.
- Naomi and Tamara **have been studying** / **have studied** together for four years. Now Naomi plans to return to her home country.
- We **have been doing** / **have done** a lot of research for this project. How much more do we have to do?

UNIT 3

Unscramble the words and phrases to make sentences. There may be more than one answer.

1. Maria / up / pick / don't forget to

2. broke / car / down / Sofia's / in front of her house

3. turns / Mr. Suarez / on / his headlights / always / at night

4. down / flag / anyone / did you / for help

5. when you drive / pedestrians / watch / for / out / please

UNIT 4

Complete the sentences using past modals. Write the first sentence in the active voice and the second one in the passive voice.

1. **should / warn** ACTIVE: The police _____ us about the storm.

PASSIVE: We _____ about the storm.

2. **might / evacuate** ACTIVE: The rescue workers _____ the building.

PASSIVE: Our neighbors _____ from the building.

3. **could / prepare** ACTIVE: Chia-Ling _____ for the disaster but didn't.

PASSIVE: An exit plan _____ but it wasn't.

4. **shouldn't / risk** ACTIVE: You _____ your life for your belongings.

PASSIVE: Their lives _____ when it wasn't necessary.

5. **couldn't / protect** ACTIVE: Elsa _____ her car from the tornado.

PASSIVE: Elsa's car _____ from the tornado.

UNIT 5

Complete the conversations with *although* or *unless* and clauses from the box.

- A: Are you going to stay at your job?
B: Well, I'm not going to stay _____.
- A: Did you hear about Alex?
B: No, what happened?
A: His boss told him he wasn't getting a promotion _____.
- A: I didn't get that job _____.
B: That's too bad.
- A: _____, she doesn't always speak clearly.
B: Really? I don't have any problem understanding her.
- A: I have so much to do!
B: You won't be able to finish _____.

I was qualified for it
I get a promotion
I help you
Janice's interpersonal
skills are good
he had great ratings on his
performance review

UNIT 6

Rewrite the direct questions as embedded questions. Use the prompts in parentheses.

- Why isn't Patricio feeling well? (Could you tell me)

- Does he have a doctor's appointment on Tuesday? (Do you know)

- When is his doctor's appointment? (I don't know)

- Will he take medicine for his cold? (I wonder if)

- What are his symptoms? (Can anyone tell me)

UNIT 7

Complete the sentences about early U.S. history and William Penn. Use the past perfect form of the verbs in parentheses.

1. The British _____ already _____ a tax on tea before the colonists held the Boston Tea Party. (put)
2. By 1733, people in North America _____ thirteen colonies. (establish)
3. William Penn _____ to England yet when he founded Pennsylvania. (not return)
4. The colony Pennsylvania _____ already _____ freedom of speech before the Constitution was written. (grant)
5. Penn _____ just _____ to sell Pennsylvania back to England when he became sick. (try)
6. By the time he died, Penn _____ all of his money. (lose)

UNIT 8

Rewrite the sentences using the correct form of each verb.

1. If you **trespass / might trespass**, you **might trespass / might have** to pay a fine.

2. If Abder **gets / got** another ticket, his license **was / will** be suspended.

3. Yong-Jin's penalties **are / might be** reduced, if he **admits / might admit** he's guilty.

4. You **go / could go** to jail if you **refuse / will refuse** to take a BAC test.

5. If Pauline **is / may be** arrested, her parents **hire / will hire** a good attorney.

UNIT 9

Complete the conversation using the past subjunctive or the past unreal conditional.

Eva: Did you look at that environmental website Sun Mi told us about?

Thomas: Yes, I did. But I wish _____ it.

(1. not see)

Eva: Why? If I _____ it, I _____ all those tips on how to protect the environment.

(2. not read)

(3. not learn)

Thomas: I guess you're right. But if I _____ them, I _____ so bad about throwing out all that paper last week.

(4. ignore)

(5. not feel)

Eva: You can make simple changes and still help the environment. For example, I'm recycling my son's baby food jars now. It's easy, and I wish I _____ sooner.

(6. start)

Thomas: You're right. My parents _____ more to help the environment if they _____ about these problems. I'll start by doing something simple, like turning off unnecessary lights!

(7. do)

(8. know)

UNIT 10

Complete the sentences with *who*, *that*, or *which* and the correct phrases from the box. There may be more than one correct answer.

are in Mr. Costa's class
improve every day

created a website
students do online

don't use the website

Mr. Costa is the teacher _____ to help students with their English. The website includes games and interactive exercises _____. The students _____ love the website. Their test results are higher than those of students _____. Mr. Costa thinks the scores, _____, will help prove how important it is to motivate students.